

MINUTES OF TOWN OF PLAIN DEALING
TOWN COUNCIL MEETING
TUESDAY, DECEMBER 10, 2024
TOWN HALL MEETING ROOM
205 WEST PALMETTO AVE
6:00 P.M.
LEON SANDERS JR., MUNICIPAL COMPLEX

1. Call meeting to order- Mayor Shavonda Gay called the meeting to order at 6:00 p.m.

2. Invocation • Doug Dominick, led all present in the prayer.

3. Pledge of Allegiance - Alderman James Cook led all present the Pledge of Allegiance.

Roll Call -Town Clerk Rolandria McCauley, performed a roll call and verified that five of members of the board were present.

4. A motion to amend items C and D under new business to state that this will be an introduction of ordinance number 13 on item number C and introduction of ordinance number 14 on item D. A motion was made by Shanithia Gay and seconded by Emily Jennings to approve the agenda. All members of the council voted in favor of the amendment. There was no public comment.

5. Approve Agenda- Mayor Shavonda Gay asked for a motion and a second approve the agenda as amended. A motion was made by James Cook and seconded by Shanithia Gay. There was no public comment. All of the members voted in favor of the approval of the agenda.

6. Approve Minutes- Mayor Shanithia Gay asked for a motion and a second approve the minutes of the November 12 ,2024 meeting and dispense with the reading. A motion was made by James Cook and seconded by Shanithia Gay. There was no public comment. All of the members voted in favor of the approval of the minutes.

7. APPROVE EXPENSES- A motion was made by James Cook and seconded by Emily Jennings to Approve the expense reports for November 2024. There was no public comment. All of the members of the council voted in favor of the reports. There were no public comments.

8. Department reports:

Police Department - The Chief of Police reported that there were 109 civil and criminal calls in October 2024. There were 218 traffic stops.

Public Works Department-Kevin Whitton gave his report for the water. He reported that the radios should be installed on all water meters by the end of the week.

There are about 150 meters left to do. There are still about 40 meters to be changed out.

The railroad bore near the sawmill should be finished by Thursday if the weather permits.

The estimated minimum bill for the sawmill should be about \$12,000.00 per month for water use.

10. OLD BUSINESS: NONE

11. NEW BUSINESS:

- A. The board of Aldermen will authorize resolution 14, A RESOLUTION TO AUHORIZE THE MAYOR TO SIGN AND EXECUTE CONTRACT AND AGREEMENT FOR PROFESSIONAL SERVICES WITH WAGGONER ENGINEERING CONCERNING THE GRANT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Chandler Warren with Waggoner Engineering gave an update on the Teal Jones project. A motion was made by James Cook and seconded by Emily Jennings to approve RESOLUTION 14. to All members voted in favor of the approval of the resolution. There was no public comment.
- B. THE BOARD OF ALDERMENWILL AUTHORIZE RESOLUTION 15, A RESOLUTION TO AUTHORIZE THE USSE OF HE REMAINING FUNDS FROM THE AMERICAN RESCUE PLAN HEREINAFTER "ARPA" AWARDED UNTO THE TOWN OF PLAIN DEALING FOR EXPENSES FOR THE REPAIR, MAINTENANCE AND UPGRADW OF THE TOWN'S WATER AND SEWER SYSTEM AND TO OTHERWISE PRIVIDE WITH RESPECT THERETO. Attorney Dominick gave an update on this. After discussion on this matter a motion was made by James Cook and seconded by Emily Jennings to approve the resolution with \$140,000.00 to be used for Town's participation in the Waster Sector Gran. There was no public comment. All members voted in favor thereof.
- C. INTRODUCTION OF ORDINANCE 13 OF 2024- AN ORDINANCE AMENDING ORDINANCE NO 3 OF 2024- THE OPERATING BUDGET OF REVENUES AND EXPEDITURES FOR THE FISCAL YEAR BEGINNINGJANUARY 1, 2024 THROUGH DECEMBER 31, 202. A motion was given by James Cook and a second by Shanithia Gay to Introduce # 14 of 2024. There was no public comment. All members voted in favor thereof.
- D. INTRODUCTION OF ORDINANCE 14 OF 2024-AN ORDINANCE ADOPTING AN OPERATING BUDGET OF REVENUE AND EXPENDITURES FOR THE FISICAL YEAR BEGINNING JANUARY 1, 2025 THROUGH DECEMBE 31, 2025. A motion was given by James Cook to table the introduction of ordinance # 14 of 2024 until after the first of the year., and a seconded by Shanithia Gay. There was no public comment. All members voted in favor thereof.
- E. The board of alderman will discuss and vote on the Town's insurance for the upcoming year. An update was given by Rolandria M Mccauley concerning the Towns insurance. The board of council decided to keep what we have for now but shop for other insurance. A motion was made by James Cook and seconded by Emily Jennings to keep current insurance but shop for other coverage. There was no public comment. All members vote in for of the vote.
- F. The board of aldermen will approve the 2025 liquor license. On a motion given by Emily Jenning and seconded by Shanithia Gay, the current liquor license was approved. All members voted in favor of the approval. There was no public comment.

COMMUNITY CENTER:

Melissa Stromile- Baby Shower 12/14/24

Israelite Babtist Church- Christmas Fellowship Dinner 12/15/24

Bonnie Martin- Christmas Party- 12/20/24

Theresa Kimble- Christmas Dinner- 12/21/24
Jacqueline Jackson- Birthday Party- 12/21/24

A motion was made by James Cook and Emily Jennings seconded the community center rentals. All member voted in favor of the minutes. No public comment.

Council Remarks: NONE

12. MAYORS COMMENTS: NONE

ADJOURN: Mayor Shavonda Gay asked for a motion to adjourn the meeting. A motion was made by James Cook and seconded by Emily Jennings. There was no public comment. All members voted in favor of the meeting being adjourned. Meeting adjourned at 7:12 PM.

RESOLUTION # 14 OF 2024
OF THE BOARD OF ALDERMEN OF
TOWN OF PLAIN DEALING

On a motion duly made by Alderman James Cook and seconded by Alderman Emily Jennings the following resolution was adopted at a regular meeting of the Board of Aldermen of the **TOWN OF PLAIN DEALING**, held at the 205 West Palmetto Avenue, Plain Dealing, Louisiana on December 10, 2024 pursuant to due notice according to the law and open to the public, at which meeting a quorum of the members of the Board of Aldermen were present:

A RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN AND EXECUTE CONTRACT AND AGREEMENT FOR PROFESSIONAL SERVICES WITH WAGGONER ENGINEERING CONCERNING THE 2025 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the **TOWN OF PLAIN DEALING** has been awarded a Louisiana Community Development Block Grant.

WHEREAS, it is necessary to enter into an agreement/contract with **WAGGONER ENGINEERING** in order to provide civil engineering services and special services.

WHEREAS, the **TOWN OF PLAIN DEALING** had previously passed a resolution authorizing the funding of this contract unto **WAGGONER ENGINEERING**.

THEREFORE, BE IT RESOLVED, that the **TOWN OF PLAIN DEALING** hereby approves the agreement between the **TOWN OF PLAIN DEALING** and **WAGGONER ENGINEERING** for professional services and further authorizes **SHAVONDA GAY**, Mayor to sign and execute said contract and agreement for professional services with **WAGGONER ENGINEERING**.

The following vote was received by the Board of Alderman as follows:

ALDERMEN	AYES	NAYS	ABSENT
J. Cook	X		
J. Benson	X		
E. Jennings	X		
S. Gay	X		

J. McGuffey	X		
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CERTIFICATE

I, the undersigned, being the duly elected and acting Municipal Clerk of **TOWN OF PLAIN DEALING** hereby certify that the above and foregoing is a true and complete copy of the resolution duly and unanimously adopted by the Board of Aldermen of the **TOWN OF PLAIN DEALING** on December 10, 2024.

I further certify, that according to the minute book of the **TOWN OF PLAIN DEALING** which is in my possession the foregoing resolution has not been revoked, rescinded, or amended, directly or by inference to this date.

PLAIN DEALING, Bossier Parish, Louisiana, on December 10, 2024.



Rolandria McCauley

MUNICIPAL CLERK, TOWN OF PLAIN DEALING

RESOLUTION # 15 OF 2024
OF THE BOARD OF ALDERMEN OF
TOWN OF PLAIN DEALING

On a motion duly made by Alderman James Cook and seconded by Alderman Emily Jennings the following resolution was adopted at a regular meeting of the Board of Aldermen of the **TOWN OF PLAIN DEALING**, held at the 205 West Palmetto Avenue, Plain Dealing, Louisiana on December 10, 2024 pursuant to due notice according to the law and open to the public, at which meeting a quorum of the members of the Board of Aldermen were present:

A RESOLUTION TO AUTHORIZE THE USE OF THE REMAINING FUNDS FROM THE AMERICAN RESCUE PLAN ACT HEREINAFTER "ARPA" AWARDED UNTO THE TOWN OF PLAIN DEALING FOR THE PAYMENT OF THE WATER SECTOR GRANT AND/OR EXPENSES FOR THE REPAIR, MAINTENANCE AND UPGRADE OF THE TOWN'S WATER AND SEWER SYSTEM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the **TOWN OF PLAIN DEALING** had been awarded funds through AMERICAN RESCUE PLAN ACT HEREINAFTER "ARPA"

WHEREAS, the **TOWN OF PLAIN DEALING** currently has \$165,980.16 remaining in the Town's ARPA fund.

THEREFORE BE IT RESOLVED, that the **TOWN OF PLAIN DEALING** hereby approves the expenditure of the remaining ARPA funds being held by the **TOWN OF PLAIN DEALING** in the amount of \$165,980.16 to be used by the **TOWN OF PLAIN DEALING** to pay the sum of \$140,000 for Town's participation in the Water Sector Grant and the remaining funds to be used for expenses that were incurred by the **TOWN OF PLAIN DEALING** from April 1, 2024 through December 31, 2024, for the repair, maintenance and upgrades of the Town's water and sewer system.

BE IT FURTHER RESOLVED, that upon obtaining the concurrence from the Town's CPA and Town's Auditor, the Mayor of the Town of Plain Dealing shall use the remaining ARPA funds being held by the **TOWN OF PLAIN DEALING** in the amount of \$165,980.16 to be used by the **TOWN OF PLAIN DEALING** to pay the sum of \$140,000 for the Town's participation in the Water Sector Grant and the remaining funds to be used for expenses that were incurred by the **TOWN OF PLAIN DEALING** from April 1, 2024 through December 31, 2024, for the repair, maintenance and upgrades of the Town's water and sewer system, as the Mayor deems in the best interest of the **TOWN OF PLAIN DEALING**.

The following vote was received by the Board of Alderman as follows:

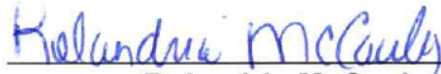
ALDERMEN	AYES	NAYS	ABSENT
J. Cook	X		
J. Benson	X		
E. Jennings	X		
S. Gay	X		
J. McGuffey	X		

CERTIFICATE

I, the undersigned, being the duly elected and acting Municipal Clerk of **TOWN OF PLAIN DEALING** hereby certify that the above and foregoing is a true and complete copy of the resolution duly and unanimously adopted by the Board of Aldermen of the **TOWN OF PLAIN DEALING** on December 10, 2024.

I further certify, that according to the minute book of the **TOWN OF PLAIN DEALING** which is in my possession the foregoing resolution has not been revoked, rescinded, or amended, directly or by inference to this date.

PLAIN DEALING, Bossier Parish, Louisiana, on December 10, 2024.



Rolandria McCauley

MUNICIPAL CLERK, TOWN OF PLAIN DEALING